

HOTEL/MOTEL OCCUPANCY TAX

MONTHLY RETURN

FRANKLIN, WV

DUE ON OR BEFORE THE 15<sup>TH</sup> DAY OF THE FOLLOWING MONTH

1. Gross Receipts: All hotel, motel, and rooming house \_\_\_\_\_  
Lodging furnished to guest.
2. Exempt Receipts: Permanent guest (anyone with \_\_\_\_\_  
continuous lodging over 30 days.)
3. Net Taxable Receipts: line 1 minus line 2 \_\_\_\_\_
4. Tax Due (enter 6% of line 3.) \_\_\_\_\_
5. Penalty: (\$1.00 per day for late return) \_\_\_\_\_
6. Total Tax Due: Sum of lines 4 & 5 \_\_\_\_\_

Make Check or Money Order Payable to: **Town of Franklin**

Mail with 1 copy of completed return to:

**PO Box 483**

**Franklin, WV 26807**

Retain a copy for your records.

Name of Business: \_\_\_\_\_ # of units \_\_\_\_\_

Address \_\_\_\_\_

I hereby certify that the information and statements contained herein and in any schedules or exhibits attached are true and correct.

Signed \_\_\_\_\_ Title \_\_\_\_\_

Date \_\_\_\_\_